

TOWN COUNCIL MEETING

July 23, 2024

The regular meeting of the Montross Town Council was held July 23, 2024, and was called to order at 7:30 p.m., at Town Hall, 15869 Kings Highway, Montross, VA.

Council Members Present: Carolyn Carlson, Terry Cosgrove, Aaron Hooks, Joseph P. King, Clinton Watson, Kathryn S. Wittman

Council Members Absent: Bobby D. Greene

Town Manager: Francine G. Taylor

REGULAR MEETING

Mayor Cosgrove called the Council meeting to order at 7:30 p.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

SPECIAL PRESENTATION

Vice-Mayor King provided an introduction of the very special guests in attendance – Montross Middle School students, their parents, their teachers and school professionals. The student teams presented idea concepts of putt-putt golf business modules, using their learned skills in math and English. They created budgets, business cards, promotional materials, design, and PowerPoint presentations. Mr. King commented on how professional and well done these young people performed, and that the leadership of the school system should be proud of these fine students. Their presentations were well done and made an impression on Town Council members as well as the standing room only gathering.

APPROVAL PRIOR MINUTES

Mayor Cosgrove asked if there were any additions or corrections to the minutes from the June 25, 2024 meeting. Hearing none, Mr. King, seconded by Mr. Watson, made a motion to approve the minutes as presented with the correction. The motion unanimously carried.

APPROVAL FINANCIAL REPORTS

Mayor Cosgrove asked if there were any additions or corrections to the financial reports for June 2024. Mrs. Carlson, seconded by Mrs. Wittman made a motion to approve the financial reports as presented. The motion was unanimously carried. Mrs. Taylor shared that included in the financial packets were Quickbooks-generated reports that will take the place going forward of the reports generated from paper ledgers and journals. It will take some time converting the current software programs from paper to electronic, but with help from the auditing firm, we should be able to accomplish the task in the near future.

REPORTS

TOWN MANAGER

- Mrs. Taylor reported receiving a thank you note from the Westmoreland Volunteer Fire Department for the \$6000 donation towards increased fire protection and ongoing upgrades to equipment.
- She also shared that the Town had been invited to participate in the National Night Out event on August 6. It was discussed to create promotional materials for use at such events, though likely not in time for participation this year. Vice-Mayor King offered to help towards this goal.

OLD BUSINESS

- Mayor Cosgrove reported that a resolution has been prepared proposing the idea of changing the Town Council meeting time from 7:30pm to 6:00pm, to be more conducive to work schedules and follow along the same paths as many other area organizations. A motion to approve moving forward with the time change was made by Mr. King, seconded by Mrs. Carlson. The motion unanimously carried. The resolution will be posted in the lobby of Town Hall, and to the Town's website. September will be the first meeting beginning at 6:00pm.

NEW BUSINESS

- No new business

COUNCIL COMMENTS

- Mr. Hooks asked about the replacement of the missing street signs at Jefferson and Glenn Streets, and Mrs. Taylor reported that the County had been notified and was told the signs are in the system to be replaced.

PUBLIC COMMENTS

- Mrs. Taylor congratulated Cathy Rice, who was in attendance, on her recent appointment as Westmoreland County Schools Superintendent, and wished her well.

There being no further business, the meeting was adjourned at 8:19 p.m.

Francine Taylor
Town Manager

Terry A. Cosgrove
Mayor